



V-Serve affiliated company
Pandemic protection measure and emergency measure of Covid-19 (5th edition)
Supporting documents for curfew situation
Tuesday 14 April, 2020

As per curfew announcement throughout the country between 10:00 pm - 4:00 pm, for the transportation sector that has been exempted in the said period, must be in conditions of transportation for import-export, transportation of consumer goods and medical supplies - medical equipment. Previously, providing logistics services, customers still need to have a document indicating the conditions to be accordance with the government conditions so, the delivery and receive system can go smoothly, it is a part of risk management under the outbreak of the Covid-19 virus. Therefore, we would like to set the documents that the driver should have in order for showing to government officer to be able to transport during the curfew with details as follows.

1. Import-export by sea: The documents consist of

- 1) Transport service form (Specify product type, quantity, place of origin - destination)
 - In case of Import: Delivery note must clearly specify the origin and destination. Equipment Interchange Receipt from agent (EIR), specify container number
 - In case of Export: Goods control lists must specify the container number and customer signature.
equipment Interchange Receipt from agent (EIR), specify container number
- 2) Daily screening sheet indicating that they are safe from the covid-19 virus.
- 3) Certificate of being a transport driver, specify Name-Surname, ID card number, driver's license number, company, company address and telephone number (Company number)

2. Import-export of air freight services: The documents consist of

- 1) Transport service form (Specify product type, quantity, place of origin - destination)
 - In case of Import: Delivery note must clearly specify the origin and destination.
HAWB (Bill of lading)
Invoice
 - In case of Export: Invoice / Packing List
Receipt of goods issued by V-Serve, having customer signature, product name, specify amount, unit of measure, if it is uncountable Inner Box, specify "Said to Contain"
- 2) Daily screening sheet indicating that they are safe from the covid-19 virus.
- 3) Certificate of being a transport driver, specify Name-Surname, ID card number, driver's license number, company, company address and telephone number (Company number)

3. Domestic freight and distribution services The document consists of

- 1) Transport service form (Specify product type, quantity, place of origin - destination)
- 2) Delivery slip (V-Serve Delivery Slips) specify consumer goods and medical supplies – medical equipment, if receive products directly from the client, company will use the customer's delivery slip (Delivery Order).
- 3) Daily screening sheet which is indicated self-certification from being free of the covid-19 virus
- 4) Transport employee certification card, fill out name - surname, ID card number, driver's license number, company address and telephone number (Company number)

4. Example of Transport employee certification card

Front

Back

	Transport employee certification card
Name - Surname	
ID card number	
Driver license number	
Company	
Address	
Telephone no.....	

The company has implemented measures to prevent the spread of the Covid-19 virus. By screening the employees strictly every day which can see details of the company's protection measures at www.v-servelogistics.com. In addition, the company has issued a transport employee certification card for showing to government officer during the curfew from 22:00 - 04:00 hrs.

Signature

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Transport Director

Customer can see example of Covid-19 protection measures in V-serve corporation as well as other activities at www.V-servegroup.com by clicking at



V-Serve Covid-19 Protection