



LAST MILE CARGO DELIVERY CENTER
SANITARY & SCREENING BEST PRACTICE
MONTHLY PATROL CHECKLIST



Company Evaluated Date : Time.....

Evaluation Result

Average Grade / Received grade Passed Failed

Audit Checklist	Grade				Average Grade
	1	2	3	4	

Part A : Personal Sanitary Screening Systems					
1. There is temperature screening system and checklist everyday before working					PART A Average Grade
2. There is personal timeline which can be checked backward 14 days					
3. Driver must wear face mask at all time while working especially, at customer's company					
4. Driver wears company uniform cleanly and tidy					
5. Comply with customer's sanitary rules and workplace					

Part B : Sanitation and Vehicle Cleanliness					
1. Spray disinfectants to trucks before working and there is checklist					PART B Average Grade
2. Spray disinfectants at office area at least 1 time/week					
3. Clean cockpit, wheel, gear and console with alcohol daily					
4. Trucks need to be cleaned especially underneath the truck and carrying area at least 1 time/week					
5. No outsider on the truck or unnecessary stop by					

Part C : Reduction Pollution Measures for sanitation					
1. Check the engine conditions before departing daily. (As per 10s Safety Standard Transport Manual)					PART C Average Grade
2. Inspection of black smoke according to the standards of land transport					
3. Ignite the car engine or stop while in customer's factory or company					
4. No carry or discharge wastes that related with poison objects or dangerous objects					
5. Comply with environment regulation of customer's factory					
Average Grade					

Auditor Date/...../.....	Person receiving assessment Date/...../.....
Verified by	